

## Annual General Meeting (AGM) Minutes

May 2, 2020 at 9:00 a.m.

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### 1. Call meeting to order

The meeting was called to order at 9:05 a.m.

#### a. *Introduction of Board members*

The Chair of the Board introduced each of the Board members and thanked Chris Spooner for his contributions to the Board as he steps down from his position this year.

### 2. Acceptance of 2020 AGM agenda

### 3. Reports:

a. **Board Chair** - The Chair of the Board, Dr. Rebecca Pitfield, ND gave the report. She acknowledged the challenges of the COVID-19 pandemic and discussed feedback regarding the information sessions that took place in Victoria, Kelowna and Vancouver earlier in the year. The Chair informed Registrants that the College's budgeting period takes place in the fall and the Board will carefully review the impacts of COVID-19 on the profession.

b. **Finance** – The Chair of the Finance and Administration Committee, Dr. Chris Spooner, ND reviewed the written report.

c. **Quality Assurance Committee** – The Chair of the committee, Dr. Stefan Kuprowsky, ND reviewed the highlights of the Quality Assurance Committee report. He outlined the specific duties of the Quality Assurance Committee and Standards of Practice Committee, as well as the importance of certifications.

4. **Elections and Report from Registrar** – The Registrar, Phillipa Stanaway, reviewed details regarding impacts of the COVID-19 pandemic as relevant to the profession. She also discussed the importance of proper advertising around potential return to regular services and booking of future patient appointments.

The Certification of Election was completed:

a. **Two-year term** – Dr. Cathy Carlson-Rink, ND elected by acclamation

b. **Two-year term** – Dr. Alison Vandekerkhove, ND elected by acclamation

5. **Oath of office**

The Oath of Office for all Board members was completed.

6. **Questions & Answer Period**

Registrant questions were addressed, and responses were provided by the Board and Registrar.

7. **Continuing education session with Dr. Sylvi Martin, BScN, RN, ND**

8. **Adjournment**

The Annual General Meeting was adjourned at 3:00 p.m.