



**COLLEGE OF
NATUROPATHIC PHYSICIANS
OF BRITISH COLUMBIA**

**RESOLUTION
of the
BOARD OF THE COLLEGE OF
NATUROPATHIC PHYSICIANS OF BRITISH COLUMBIA**

**MADE OCTOBER 29, 2019
AT VANCOUVER, BRITISH COLUMBIA**

RESOLVED THAT, in accordance with the authority established in section 19(1) of the *Health Professions Act*, and subject to filing with the Minister of Health as required by the *Health Professions Act*, the Board amends the Bylaws of the College of Naturopathic Physicians of British Columbia, as set out in Appendix I attached to this resolution.

CERTIFIED A TRUE COPY

Registrar (Signature)

Phillipa Stanaway
Registrar (Name)

October 29, 2018
Date

APPENDIX I

The Bylaws made by the College of Naturopathic Physicians of British Columbia under the authority of the *Health Professions Act* are amended as follows:

Bylaws of the College of Naturopathic Physicians of British Columbia

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- Schedule “B” – Maximum Fees for Information Requests
- Schedule “C” – Registrant Fees
- Schedule “D” – Recognized Specialties
- Schedule “E” – Tariff of Costs (Discipline Committee)

FORMS

- Form 1 – Certificate of Election
- Form 2 – Application for Full Registration
- Form 3 – Statutory Declaration
- Form 4 – Criminal Record Check Authorization
- Form 5 – Application for Non-practising Registration
- Form 6 – Statutory Declaration (Non-practising)
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Classes of registrants

45. The following classes of registrants are established:

- (a) full;
- (b) non-practising;
- (c) temporary; and
- (d) student.

Student registration

- 50.1. (1) An applicant may be granted student registration by the registration committee where the applicant
- (a) is enrolled as a student in a naturopathic medicine education program recognized by the board for the purpose of registration and specified in Schedule "A",
 - (b) satisfies the registration committee of the good character of the person consistent with the responsibilities of a registrant and the standards expected of a registrant, including those in the Code of Ethics,
 - (c) has delivered to the registrar
 - (i) a signed application for registration in Form 15,
 - (ii) the applicable fee(s) specified in Schedule "C",
 - (iii) a notarized statement of the applicant's name, date of birth and educational standing,
 - (iv) a statutory declaration in Form 3,
 - (v) a letter, in a form satisfactory to the registration committee, dated within sixty (60) days from the date of the application, from the competent regulatory or licensing authority in each other jurisdiction where the applicant is or was, at any time, registered or licensed for the practice of naturopathic medicine or another health profession
 - (A) certifying that the applicant's entitlement to practice naturopathic medicine or another health profession has not been

cancelled, suspended, limited, restricted, or subject to conditions in that jurisdiction at any time, or, if it has, specifying the particulars of any such cancellation, suspension, limitation, restriction, or conditions, and

(B) certifying that there is no investigation, review, or other proceeding underway in that jurisdiction which could result in the applicant's entitlement to practise naturopathic medicine or another health profession being cancelled, suspended, limited, restricted, or subjected to conditions, or, if there is, specifying particulars of any such investigation, review, or other proceeding, and

(vii) a criminal record report in a form satisfactory to the registration committee for any other jurisdiction in which the applicant has practiced naturopathic medicine or another health profession, and

(d) has complied with all the requirements of the *Criminal Records Review Act*.

(2) A student must be registered under subsection (1) before undertaking a period of practical training involving direct patient care, or before providing services under subsection (3).

(3) A student registrant may only provide services of naturopathic medicine while under the supervision of a full registrant, and the supervising registrant must

(a) provide specific and appropriate instructions to that person for the provision of the service,

(b) be satisfied that

(i) the person is competent to provide the service safely, and

(ii) the service will be provided in accordance with the standards of practice, and

(c) be present in the naturopathic office or facility and available at all times while the service is provided by the student registrant.

Certificate of registration

51. (1) The registrar must issue a certificate in Form 8 to any person who is granted full, temporary, or student registration.

(2) Subject to subsection (4) and to section 50, a certificate of registration or any renewal of such certificate is valid until not later than the following December 31st.

- (3) A registrant's certificate of registration must be displayed in a conspicuous location at the registrant's place of practice.
- (4) A certificate of student registration is valid so long as the student registrant is enrolled as a student in a naturopathic medicine education program recognized by the board for the purpose of registration and specified in Schedule "A".

Limits and conditions on use of titles and terms

52. (1) A full or temporary registrant must not
- (a) use the term "registered" or "licensed" except in conjunction with a title reserved for use by registrants under section 3 of the regulation, or
 - (b) use any term other than "registered" or "licensed" in conjunction with a title reserved for use by registrants under section 3 of the regulation.
- (2) A registrant must not use the term "certified" in association with his or her practise of naturopathic medicine
- (a) except in relation to an aspect of practice described in section 53 (1), and
 - (b) unless a notation of certification in that aspect of practice is entered into the register in relation to the registrant's name under section 53 (2).
- (3) A registrant must not use the term "specializing in" or "specialist" in association with his or her practise of naturopathic medicine
- (a) except in relation to a specialty specified in column 1 of Schedule "D", and
 - (b) unless a notation of that specialty is entered into the register in relation to the registrant's name under section 54.
- (4) A non-practising registrant must not
- (a) use the term "registered" or a title reserved for registrants under section 3 of the regulation, except in conjunction with the term "non-practising",
 - (b) use any term other than "registered" or "non-practising" in conjunction with a title reserved for use by registrants under section 3 of the regulation, or
 - (c) use the term "licensed" or "certified" in association with a description of his or her registration status, unless it is clear from the context that he or she is merely describing his or her former status as a full registrant.

- (5) A temporary registrant must not use the term “registered” or “licensed” or any title reserved for use by registrants under section 3 of the regulation, except in conjunction with the term “temporary”.
- (6) A student registrant must identify themselves as a “naturopathic medical student” registrant, and must not identify themselves as a “naturopath”, “naturopathic physician”, “naturopathic doctor”, “physician”, or “doctor”.

Liability insurance

99. (1) Each full or temporary registrant must obtain and at all times maintain professional liability insurance with a limit of liability not less than \$1,000,000 per occurrence insuring against liability arising from an error, omission or negligent act of the registrant.
- (2) Each full or temporary registrant must obtain and at all times maintain professional liability insurance with a limit of liability not less than \$1,000,000 per occurrence insuring against liability arising from an error, omission or negligent act of any employees, agents, students or volunteers who assist the registrant in the delivery of naturopathic medicine services.

SCHEDULE “C”

Registrant Fees

1.	Examination Fees		Bylaws
	CNPBC Jurisprudence Examination	\$100	s. 46(1)(d)(ii)
	CNPBC Oral/Practical Examination	\$200	s. 46(1)(d)(ii)

2.	Application Fees		Bylaws
	Full registration	\$250	s. 46(1)(d)(ii)
	Non-practicing registration	\$250	s. 48(1)(b)
	Temporary registration	\$250	s. 50(1)(d)(ii)
	Student registration	\$20	s. 50.1(1)(c)(ii)

3.	Reinstatement Fees		Bylaws
	Registration reinstatement	\$250	s. 58(2)(c)(ii)
	Reinstatement following non-payment of fees ¹	\$10/day to a maximum of \$200	s. 60(1)(b)(vi)

4.	Registration Fees & Registration Renewal Fees	Annual	Bylaws, s. 56(1)(b)
	Full registration	\$1810*	s. 46(1)(d)(ii)
	Non-practicing registration	\$1810*	s. 48(1)(b)
	Temporary registration	\$1810*	s. 50(1)(d)(ii)
	Registration renewal following non-payment of fees ²	\$1810*	s. 60(1)(b)(ii)
	Student registration	\$100*	s. 50.1(1)(c)(ii)

* Fees prorated on a monthly basis

¹ Only applies if application for reinstatement is made not later than three (3) months following the cancellation of registration. ² See note 1.

5. Certification Fees	Initial Application s. 53(2)(b)	Renewal (Annual)** s. 56(2)
Acupuncture <i>Certification within 12 months of registration reduced to \$25</i>	\$75	\$60
Immunization	0	0
Prescriptive Authority <i>Certification within 12 months of registration reduced to \$25</i>	\$100	\$60
Hyperbaric Oxygen Therapy	\$100	\$100
Intrauterine Device (IUD) Insertion	\$100	\$100
Advanced Injection Therapy - Part A (formerly Prolotherapy)	\$100	\$156
Advanced Injection Therapy - Part B (includes medical PRP)	\$150	\$156
Botulinum toxin: medical/non-aesthetic	\$150	\$204
IV Therapies	\$100	\$60
IV & Chelation	\$150	\$156
Ozone Therapy	\$150	\$156
Aesthetic Procedure - Cosmetic Botulinum Toxin	\$150	\$204
Aesthetic Procedure - Injectable Fillers	\$150	\$204
Aesthetic Procedure - Facial mesotherapy, fat reduction, and body contouring using injection or other devices	\$150	\$204
Aesthetic Procedure - Microdermabrasion and chemical peels	\$150	\$204
Aesthetic Procedure - Photorejuvenation and high frequency electromagnetic treatments	\$150	\$204
Aesthetic Procedure - PRP Injections to the face or other skin areas for aesthetic purposes	\$150	\$204

** Certification Restoration Fee, s. 58(2)(c)(ii)

6.	Health Profession Corporation Permit Fees	Permit Application s. 91(1)(c)²	Permit Renewal (Annual) s. 93(1)(b)³
	Permit Fee & Permit Renewal Fee	\$250	\$100

² A permit is valid from the issue date shown until not later than the following December 31st. *Bylaws*, s. 92(2)

³ A renewal permit is valid until not later than the following December 31st. *Bylaws*, s. 93(2)

FORM 3

Statutory Declaration

CANADA PROVINCE OF BRITISH COLUMBIA IN THE MATTER OF AN APPLICATION FOR REGISTRATION IN THE COLLEGE OF NATUROPATHIC PHYSICIANS OF BRITISH COLUMBIA

I, _____, of _____ in the city of _____, in the Province of British Columbia do solemnly declare that:

I have not been convicted in Canada or elsewhere of any offence that, if committed by a person registered under the *Health Professions Act*, would constitute unprofessional conduct or conduct unbecoming a person registered under these bylaws except as follows:

1. My past conduct does not demonstrate any pattern of incompetency or untrustworthiness which would make registration contrary to the public interest.
2. I am a person of good character.
3. My entitlement to practise naturopathic medicine has not been limited, restricted or subject to conditions in any jurisdiction at any time except as follows:
4. At the present time, no investigation, review or proceeding is taking place in any jurisdiction which could result in the suspension or cancellation of my authorization to practise naturopathic medicine in that jurisdiction except as follows:
5. I have read the *Health Professions Act* of British Columbia and the regulations and bylaws of the College of Naturopathic Physicians of British Columbia made pursuant to that *Act*.
6. I will practise at all times in compliance with the *Health Professions Act* of British Columbia and the regulations and bylaws of the College of Naturopathic Physicians of British Columbia made pursuant to that *Act*.

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signature of Applicant

DECLARED BEFORE ME at the City of)
_____, in the Province of British)
Columbia, this _____ day of _____,)
_____)
)
)
)
_____)
A Commissioner for taking Affidavits)
within British Columbia)

Signature of Commissioner

FORM 15

Application for Student Registration

REQUIRED INFORMATION - Please Print

First Name : _____ Last Name : _____

Age : _____ Sex : _____ Date of Birth : (dy) _____ / (mo) _____ / (yr) _____

Home Address : _____

City : _____ Postal Code : _____

Telephone : (_____) _____ Telephone #2 : (_____) _____

Place of Birth : _____ S.I.N : _____

Email : _____

Emergency Contact : _____ Telephone : (_____) _____

List full particulars of all academic and professional training colleges/universities that you attended and are attending: name, location, year graduated, and degree obtained.

Naturopathic College: _____ Location : _____

Year Enrolled : _____ Degree Date : _____

College/University : _____ Location : _____

Year Graduated : _____ Degree Obtained : _____

College/University : _____ Location : _____

Year Graduated : _____ Degree Obtained : _____

I declare that the answers and statements contained in this application are true and correct.

Signature of Applicant : _____

Date of Signature: _____

Are you registered or licensed with any professional regulatory body? if so please list:

**Photo 2.5 X 2.5
Head and Shoulder**

✉ Suite 840, 605 Robson Street, Vancouver, BC V6B 5J3

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CONSENT FOR RELEASE OF INFORMATION AND ACKNOWLEDGEMENT

I hereby consent to the checking of any records pertaining to this and subsequent registration applications, such as renewal and certifications.

I further consent that the information obtained may be used to substantiate the registration and application procedure.

I understand that the data collected by the Registrar's office will be disclosed to the Registration Committee.

Last Name :

First Name :

Signature of Applicant :

Date of Signature :

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